



**SAN DIEGUITO SCHOOL  
FACILITIES FINANCING AUTHORITY  
BOARD OF DIRECTORS  
REGULAR MEETING**

**Board of Trustees**  
Joyce Dalessandro  
Kristin Gibson  
Beth Hergesheimer  
Melisse Mossy  
Maureen "Mo" Muir

**Superintendent**  
Robert A. Haley, Ed.D.

**THURSDAY, JANUARY 16, 2020  
4:55 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA 92024**

*Welcome to the meeting of the San Dieguito School Facilities Financing Authority (SDSFFA) of the San Dieguito Union High School District. Please note this meeting will be video and audio recorded. Protocols for the meeting are available at the agenda table.*

**1. CALL TO ORDER**

- a. WELCOME
- b. APPROVAL OF AGENDA

**2. APPROVAL OF MINUTES / DECEMBER 17, 2019 MEETING - *public comment, if any***

**3. PUBLIC COMMENT – NON-AGENDA ITEMS**

In accordance with the Brown Act, no discussion or action may be taken by the Board of Directors on non-agenda items; however, the Board may 1) acknowledge receipt of the information; 2) refer the matter to staff for further study; or 3) refer the matter to a future agenda.

**INFORMATION ITEMS**

**4. SAN DIEGUITO SCHOOL FACILITIES FINANCING AUTHORITY UPDATE**

This item is being provided as information only.

**5. ADJOURNMENT**

**Board of Trustees**

Joyce Dalessandro  
 Kristin Gibson  
 Beth Hergesheimer  
 Melisse Mossy  
 Maureen "Mo" Muir

**Superintendent**

Robert A. Haley, Ed.D.

**PUBLIC COMMENTS**

Members of the public are entitled to comment on items listed on the agenda for Board consideration or deliberation. If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. At the discretion of the Board Chair, members of the public are entitled to speak on agenda items either immediately after the item is called or following background information provided related to the item. Members of the public are entitled to comment on an agenda item only once at any meeting. Although the Board Chair may seek additional information, participation in debate on any item before the Board shall be limited to the Board and staff. The Board Chair shall determine the order of speakers, when the Board Chair calls a member of the public to the podium they are asked, but not required, to provide their name prior to making comments.

Members of the public are entitled to speak on matters within the jurisdiction of the Board, but not on the agenda during the public comment portion of the meeting. The Board Chair may acknowledge receipt of the information, refer to staff for further study, or refer the matter to a future agenda, but there shall be no discussion or action taken by the Board.

Please note the meeting is video recorded and will be published online. Comments are limited to three (3) minutes per person and may not be increased through donations of time by other members of the public. The total public comment time for agenda items shall not exceed twenty (20) minutes.

**PUBLIC INSPECTION OF DOCUMENTS**

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, [www.sduhsd.net](http://www.sduhsd.net) and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

**CELL PHONES / ELECTRONIC DEVICES**

As a courtesy to all meeting attendees, please set cell phones and electronic devices to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

Canyon Crest Academy • Carmel Valley MS • Diegueño MS • Earl Warren MS • La Costa Canyon HS  
 Oak Crest MS • Pacific Trails MS • San Dieguito HS Academy • Sunset HS • Torrey Pines HS



**BOARD OF DIRECTORS  
SAN DIEGUITO SCHOOL FACILITIES  
FINANCING AUTHORITY**

**ITEM 2**  
**Board of Trustees**  
Joyce Dalessandro  
Kristin Gibson  
Beth Hergesheimer  
Melisse Mossy  
Maureen "Mo" Muir

**Superintendent**  
Robert A. Haley, Ed.D.

**MINUTES**

**TUESDAY, DECEMBER 17, 2019  
4:50 PM**

**DISTRICT OFFICE BOARD ROOM 1019  
710 ENCINITAS BLVD., ENCINITAS, CA 92024**

A meeting of the San Dieguito School Facilities Financing Authority of San Dieguito Union High School District was held on Tuesday, December 17, 2019, at the location noted above.

ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro  
Kristin Gibson  
Beth Hergesheimer  
Melisse Mossy  
Maureen "Mo" Muir

STUDENT BOARD REPRESENTATIVES

*Jack Farfel, Canyon Crest Academy (Absent)*  
Grace Keefe, San Dieguito High School Academy  
Wendy Miyazaki, La Costa Canyon High School  
Cole Parker, Torrey Pines High School  
*Sarah Trigg, Sunset High School (Absent)*

Attendance / District Administration

Robert A. Haley, Ed.D., Superintendent / SDPFA Treasurer  
Tina Douglas, Associate Superintendent, Business Services  
Cindy Frazee, Associate Superintendent, Human Resources  
Bryan Marcus, Associate Superintendent, Educational Services  
Mark Miller, Deputy Superintendent  
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

**1. CALL TO ORDER**

The meeting was called to order by Chair Hergesheimer at 4:50 p.m.

**a. APPROVAL OF AGENDA**

Motion by Ms. Dalessandro, seconded by Ms. Muir, to approve the agenda of December 17, 2019, meeting of the San Dieguito School Facilities Financing Authority, as presented.

ADVISORY VOTE: Ayes: Keefe; Noes: None; Abstain: None; Absent: Farfel, Miyazaki, Parker Trigg. BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

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## 2. ANNUAL ORGANIZATIONAL MEETING

### a. ELECTION OF CHAIR, VICE CHAIR & SECRETARY

Motion by Ms. Dalessandro, seconded by Ms. Muir, that the President of the San Dieguito Union High School District Board of Trustees be elected Chairperson of the San Dieguito School Facilities Financing Authority.

ADVISORY VOTE: Ayes: Keefe; Noes: None; Abstain: None; Absent: Farfel, Miyazaki, Parker, Trigg. BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

Motion by Ms. Dalessandro, seconded by Ms. Muir, that the Vice President of the San Dieguito Union High School District Board of Trustees be elected Vice Chair of the San Dieguito School Facilities Financing Authority.

ADVISORY VOTE: Ayes: Keefe; Noes: None; Abstain: None; Absent: Farfel, Miyazaki, Parker, Trigg. BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

Motion by Ms. Mossy, seconded by Ms. Dalessandro, that the Clerk of the San Dieguito Union High School District Board of Trustees be elected Secretary of the San Dieguito School Facilities Financing Authority.

ADVISORY VOTE: Ayes: Keefe; Noes: None; Abstain: None; Absent: Farfel, Miyazaki, Parker, Trigg. BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

*\*Wendy Miyazaki and Cole Parker arrived after this item.*

### b. APPOINTMENT OF EXECUTIVE DIRECTOR & TREASURER AND CONTROLLER

Motion by Ms. Gibson, seconded by Ms. Muir, that the Superintendent of the San Dieguito Union High School District be appointed Executive Director of the San Dieguito School Facilities Financing Authority.

ADVISORY VOTE: Ayes: Keefe, Miyazaki, Parker; Noes: None; Abstain: None; Absent: Farfel, Trigg. BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

Motion by Ms. Dalessandro, seconded by Ms. Gibson, that the Associate Superintendent of Business Services of the San Dieguito Union High School District be appointed Treasurer and Controller of the San Dieguito School Facilities Financing Authority

ADVISORY VOTE: Ayes: Keefe, Miyazaki, Parker; Noes: None; Abstain: None; Absent: Farfel, Trigg. BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

### c. ESTABLISH REGULAR BOARD MEETING DATES FOR 2020

Dr. Haley provided a handout with the board meeting dates. *The handout is available upon request from the Superintendent's Office.*

**3. APPROVAL OF MINUTES / SEPTEMBER 19, 2019 MEETING**

Motion by Ms. Muir, seconded by Ms. Gibson, to approve the minutes of the September 19, 2019, San Dieguito School Facilities Financing Authority meeting, as presented.

ADVISORY VOTE: Ayes: Keefe, Miyazaki, Parker; Noes: None; Abstain: None; Absent: Farfel, Trigg. BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

**4. PUBLIC COMMENTS – NON-AGENDA ITEMS**

No comments were made.

**5. ADJOURNMENT**

The meeting was adjourned at 4:53 p.m.

\_\_\_\_\_  
Melisse Mossy, Board Clerk

Date: January 16, 2020

\_\_\_\_\_  
Robert A. Haley, Ed.D., Superintendent

Date: January 16, 2020

**MINUTES ADOPTED:**

# San Dieguito School Facilities Financing Authority

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF DIRECTORS

**DATE OF REPORT:** January 6, 2020

**BOARD MEETING DATE:** January 16, 2020

**PREPARED BY:** John Addleman, Executive Director of Planning

**SUBMITTED BY:** Tina Douglas, Treasurer and Controller

**SUBJECT:** SAN DIEGUITO SCHOOL FACILITIES  
FINANCING AUTHORITY UPDATE

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### EXECUTIVE SUMMARY

#### Assets – Series 2016 and Series 2018

Pursuant to the Joint Exercise of Powers Agreement, all monies continue to be held, collected and distributed by the Trustee, US Bank, and managed by the Treasurer and Controller of the Authority.

Amounts held by Trustee, US Bank	November 30, 2019
<u>Series 2016</u>	
Revenue Fund/Obligation Fund 5000	: \$ 0.00
Interest Account 5001	: \$ 0.00
Principal Account 5002	: \$ 0.00
Reserve Fund Account 5003	: \$ 1,661,200.00 (surety)
Capital Improvement Fund 5005	: \$ 6,004,386.87
Admin Expense Account 5008	: \$ 70,110.48
<u>Series 2018</u>	
Bond Revenue/Oblig. Fund 5010	: \$ 0.00
Interest Account 5011	: \$ 0.00
Principal Account 5012	: \$ 0.00
Reserve Fund Account 5013	: \$ 5,271,446.29 (surety)
Expense Account 5014	: \$ 81,738.20
Capital Improvement Fund 5015	: \$ 18,547,581.44
Cost of Issuance Account 5016	: \$ 0.00
SDSFFA & Union HS District 94-2, 2016	
Partial Refunding Escrow Account 5299	: \$ 234,526.00

## ITEM 4

**Project Budgets and Status**

The Series 2016 issuance provided \$22,090,944.18 of building fund proceeds on December 1, 2016. Those proceeds are distributed between the two CFDs accordingly:

CFD 03-1: \$16,552,789.82

CFD 94-2: \$ 5,538,154.36

As well, the proceeds are dedicated towards the following projects.

	<b>Budget 03/22/19</b>	<b>Transfers</b>	<b>Budget 07/31/19</b>
<b>CFD 03-1</b>			
Canyon Crest Academy – Building B and Landscaping	\$ 1,983,835.16	\$ -	\$ 1,983,835.16
Torrey Pines High School – Performing Arts Complex	\$ 5,241,340.43	\$ -	\$ 5,241,340.43
Pacific Trails Middle School – Building B	\$ 106,451.15	\$ -	\$ 106,451.15
Perimeter Enhancements – South	\$ 935,749.57	\$ -	\$ 935,749.57
South School Sites - Raptor - Visitor Badging	\$ 6,954.00	\$ -	\$ 6,954.00
Torrey Pines High School - Vector (Cameras)	\$ 73,399.86	\$ -	\$ 73,399.86
Torrey Pines High School - Phase 1/2 Fencing	\$ 135,000.00	\$ -	\$ 135,000.00
Earl Warren Middle School – Solar	\$ 1,472,269.75	\$ -	\$ 1,472,269.75
Earl Warren Middle School – Stevens Ave.	\$ 330,000.00	\$ -	\$ 330,000.00
Carmel Valley Middle School – Fields	\$ 1,694,912.85	\$ 131,000.00	\$ 1,825,912.85
Carmel Valley Middle School – Solar	\$ 1,397,643.07	\$ (131,000.00)	\$ 1,266,643.07
Canyon Crest Academy – Solar	\$ 1,392,452.69	\$ -	\$ 1,392,452.69
Canyon Crest Academy – Field Lights	\$ 1,350,000.00	\$ -	\$ 1,350,000.00
Pacific Trails Middle School – Field Lights	\$ 675,000.00	\$ -	\$ 675,000.00
<b>CFD 94-2</b>			
Oak Crest Middle School – Science Building	\$ 427,703.18		\$ 427,703.18
Perimeter Enhancements – North	\$ 1,066,755.95	\$ -	\$ 1,066,755.95
North School Sites - Raptor - Visitor Badging	\$ 6,244.05	\$ -	\$ 6,244.05
San Dieguito HS Academy - Phase 1a Fencing	\$ 52,000.00	\$ -	\$ 52,000.00
Diegueno Middle School – Solar	\$ 902,683.55	\$ -	\$ 902,683.55
Oak Crest Middle School – Solar	\$ 769,920.39	\$ -	\$ 769,920.39
La Costa Canyon High School – Solar	\$ 2,070,628.53	\$ -	\$ 2,070,628.53
<b>Totals</b>	<b>\$ 22,090,944.18</b>	<b>\$ -</b>	<b>\$ 22,090,944.18</b>

Since the last meeting, the Carmel Valley Middle School Field and Solar projects have completed, including the additional accessibility upgrades to both student and staff restrooms required by the Division of State Architect.

The chart continues to maintain the budgets established as of July 31, 2019, along with updated contracted and expended amounts through December 31, 2019.

## ITEM 4

Upcoming projects for 2020 calendar year, will include, but not limited to, the installation of security cameras at San Dieguito High School Academy, La Costa Canyon High School, and Canyon Crest Academy as part of the perimeter enhancement projects.

	Budget 07/31/19	Contracted 12/31/19	Expended 12/31/19	Remaining Budget 12/31/19	Project Status
<b>CFD 03-1</b>					
Canyon Crest Academy – Building B	\$ 1,983,835.16	\$ 1,982,463.16	\$ 1,937,011.09	\$ 1,372.00	Complete 12/14/17
Torrey Pines High School – Performing Arts Complex	\$ 5,241,340.43	\$ 5,161,826.64	\$ 5,129,367.00	\$ 79,513.79	Complete 11/7/19
Pacific Trails Middle School – Building B	\$ 106,451.15	\$ 104,353.52	\$ 104,353.52	\$ 2,097.63	Complete 5/31/19
Perimeter Enhancements – South	\$ 935,749.57	\$ 60,297.20	\$ 46,074.59	\$ 875,452.37	In planning
South School Sites - Raptor - Visitor Badging	\$ 6,954.00	\$ 6,954.00	\$ 6,954.00	\$ -	Complete 11/16/18
Torrey Pines High School - Vector (Cameras)	\$ 73,399.86	\$ 73,399.86	\$ 73,399.86	\$ -	Complete 9/20/18
Torrey Pines High School - Phase 1 of 2 Perimeter Enhancements	\$ 135,000.00	\$ 90,000.00	\$ -	\$ 45,000.00	In planning and design
Earl Warren Middle School – Solar	\$ 1,472,269.75	\$ 1,472,269.75	\$ 1,334,005.75	\$ -	Complete 11/30/17
Earl Warren Middle School – Stevens Ave.	\$ 330,000.00	\$ 330,000.00	\$ 330,000.00	\$ -	Complete 10/23/17
Carmel Valley Middle School – Fields	\$ 1,825,912.85	\$ 1,825,679.80	\$ 1,643,362.75	\$ 233.05	Occupied/Construction Closeout: 99%
Carmel Valley Middle School – Solar	\$ 1,266,643.07	\$ 1,186,388.90	\$ 1,118,818.47	\$ 80,254.17	Complete 10/10/19
Canyon Crest Academy – Solar	\$ 1,392,452.69	\$ 1,392,452.69	\$ 1,392,452.69	\$ -	Complete: 2/13/18
Canyon Crest Academy – Field Lights	\$ 1,350,000.00	\$ 994,964.40	\$ 957,508.34	\$ 355,035.60	Occupied/Construction Closeout: 99%
Pacific Trails Middle School – Field Lights	\$ 675,000.00	\$ -	\$ -	\$ 675,000.00	Pending City of San Diego financial match
<b>CFD 94-2</b>					
Oak Crest Middle School – Science Building	\$ 427,703.18	\$ 197,843.58	\$ 197,843.58	\$ 229,859.60	Occupied/Construction Closeout: 99%
Perimeter Enhancements – North	\$ 1,066,755.95	\$ 133,988.37	\$ 132,429.39	\$ 932,767.58	In planning
North School Sites - Raptor - Visitor Badging	\$ 6,244.05	\$ 6,244.05	\$ 5,795.00	\$ -	Complete 11/16/18
San Dieguito HS Academy - Phase 1a Perimeter Enhancements	\$ 52,000.00	\$ 42,000.00	\$ -	\$ 10,000.00	In planning and design
Diegueno Middle School – Solar	\$ 902,683.55	\$ -	\$ -	\$ 902,683.55	In planning
Oak Crest Middle School – Solar	\$ 769,920.39	\$ -	\$ -	\$ 769,920.39	In planning
La Costa Canyon High School – Solar	\$ 2,070,628.53	\$ 2,070,628.53	\$ 2,054,918.88	\$ -	Complete 11/12/18
<b>Totals</b>	<b>\$ 22,090,944.18</b>	<b>\$ 17,131,754.45</b>	<b>\$ 16,464,294.91</b>	<b>\$ 4,959,189.73</b>	

The Series 2018 issuance provided \$19,537,972.41 of building fund proceeds on October 24, 2018. Those proceeds are distributed between eight CFDs accordingly:

CFD 94-2: \$ 1,144,928.71  
 CFD 94-3: \$ 288,104.97  
 CFD 95-1: \$ 6,166,060.34  
 CFD 95-2: \$ 2,796,594.63  
 CFD 99-1: \$ 3,116,848.70  
 CFD 99-2: \$ 67,706.31  
 CFD 99-3: \$ 197,336.82  
 CFD 03-1: \$ 5,760,391.93



## ITEM 4

As well, the proceeds are dedicated towards the following projects.

Since the last meeting, the Oak Crest Middle School exterior painting project and bicycle storage area projects are complete.

Upcoming projects for 2020 calendar year, will include, but not limited to, improvements to Special Ed classrooms at Oak Crest Middle School, and the modernization of the Innovation Building at Torrey Pines High School to include Food Service, Digital Arts, CAD lab, and Makerspace shop.

	<b>Budget 12/13/18</b>	<b>Contracted 12/31/19</b>	<b>Expended 12/31/19</b>	<b>Remaining Budget 12/31/19</b>	<b>Project Status</b>
<b>CFDs 94-2, 94-3, 95-2, and 99-2</b>					
Oak Crest Middle School - Modernization of existing classroom building envelopes, as well as select interior flooring and paint	\$ 3,445,956.54	\$ 185,477.90	\$ 185,477.90	\$ 3,260,478.64	Mod. - In planning and design; Exterior Painting complete. Bicycle storage area improvements complete.
Oak Crest Middle School - Interior Modernization of Building C	\$ 776,378.08	\$ -	\$ -	\$ 776,378.08	In planning and design
La Costa Canyon High School - Drainage	\$ 75,000.00	\$ -	\$ -	\$ 75,000.00	In planning
<b>CFDs 95-1, 99-1, 99-3, and 03-1</b>					
Canyon Crest Academy - Phase 2 Interior Modernization of Media Center	\$ 218,189.29	\$ -	\$ -	\$ 218,189.29	In planning
Torrey Pines High School - 2 New Digital Art Classrooms, Food Service Portion of I Building Modernization	\$ 1,800,000.00	\$ 427,050.00	\$ 39,205.00	\$ 1,372,950.00	In planning and design
Torrey Pines High School - Balance of Modernization of I Building	\$ 7,222,448.50	\$ 926,491.78	\$ 816,685.56	\$ 6,295,956.72	In planning and design
Torrey Pines High School - Athletic Field Improvements	\$ 6,000,000.00	\$ 13,325.00	\$ 12,177.00	\$ 5,986,675.00	In planning and design
<b>Totals</b>	<b>\$ 19,537,972.41</b>	<b>\$ 1,552,344.68</b>	<b>\$ 1,053,545.46</b>	<b>\$ 17,985,627.73</b>	

**RECOMMENDATION:**

This item is being submitted as information only.

**FUNDING SOURCE:**

Not applicable.